Writing a Curriculum Vitae (CV)

What's included in a CV and what is the typical order?

Below are the order for CV requirements according to the Faculty Division of Social Sciences at University of Wisconsin-Madison:

- Name
- Formal Education
- Title of Thesis
- Positions Held (list chronologically with no time period unaccounted for)
- Special Honors and Awards
- Research and Publications
    - Proper bibliographical form should be followed, listing the names of coauthors in sequence as published, and paging. Names of journals should be given in full.
    - Article citation rates should be provided
    - These groupings may be useful: books and monographs; research and other scholarly papers; minor publications (including conference proceedings); book reviews; and extension/outreach publications
    - Those that are peer reviewed should be indicated by an asterisk
    - Number each publication in the vita in reverse chronological order, with the most recent first, and identify each publication submitted with that number
- Research and Publications in Progress
- Research Support (source, dates, and amount)
- List of Presentations (invited and conference)
- Teaching (principal areas and experience)
- Service (public, university, and professional)

Where can I learn more about developing CV's and see examples?

- Review CV's of recent PhD job market candidates: https://econ.wisc.edu/doctoral/job-market-candidates/
- Attend a "Writing an Effective CV" workshop offered by the UW Writing Center: https://writing.wisc.edu/index.html
- Read "Writing the Curriculum Vitae" from Purdue Online Writing Lab: https://owl.english.purdue.edu/owl/resource/641/01/