

Department of Economics Application for
Travel Funds

The Department of Economics has funding available to assist students in defraying the costs associated with travel to present a paper at a conference. In order to be eligible for these funds you must submit the following to the Economics Graduate Program Administrator (Becca George, becca.george@wisc.edu, 7402 Social Sciences):

- a. A copy of the letter or email accepting your paper and material which describes the conference. You can also submit a copy of the conference program that lists your talk.
- b. A proposed budget with links to quotes for airfare, hotel costs, and conference registration. Please see the 'Department of Economics, Ph.D. student travel' excel sheet.
- c. Both this application and the budget must be approved by your primary faculty advisor. Faculty approve by signing below.

For 2022-2023, the department has additional funding available for travel scholarships for students presenting papers at conferences. Students are expected to apply for the [Graduate School conference presentation funds](#) first and then apply for departmental funds. Students are eligible for up to two travel scholarships from the economics department for the 2022-23 fiscal year (July 1 – June 30). The maximum departmental award is \$1200 with a per student cap of \$1200 for the 2022-23 fiscal year.

You will be notified of approval and the funding level. Please note that the amount approved will not be adjusted due to taxes or other obligations that are the purview of the individual student.

Name: _____ Campus ID _____

Office: _____ Email: _____ Dates of the conference: _____

Title and Location of the conference: _____

Have you applied for Graduate School conference presentation funds for this conference?

Yes No

Are you waiting on a decision for Graduate School funds? Yes No

Are you presenting joint work with a faculty member? Yes No

Please attach a budget (excel). How much money are you requesting for your travel? _____

Title of your paper: _____

Brief Description of your paper:

Name of advisor _____

Signature: _____

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COMMITTEE ACTION:

Approved _____ Dollar Amount _____